

# Governors State University

Student Affairs and Enrollment Management: Reaching Vision 2020

**Focus Area: Auxiliary Services & University Housing**

**Leader(s): Corinne/Mushtaq**

**Implementation Year: 2018-2019**

**Goal 3: Create a residential culture of respect, responsibility and accountability**

<b>Objective 1:</b>	<b>Collaborate with the Office of Community Standards &amp; Student Advocacy to proactively educate students about community standards and continue to hold them accountable for policy violations</b>
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. Create and implement plan to educate residential students about contents of the Housing Handbook.</li> <li>2. Create and implement new Disciplinary Conference process for Guest Policy violations, which would include an educational sanction organized and implemented by University Housing and Community Standards.</li> </ol>
<b>Indicators and Data Needed</b> (Measures that will appraise progress towards the strategic objective)	<ol style="list-style-type: none"> <li>1A. Conduct incentive-based "Did You Know" Quiz on Policies</li> <li>1B. Dedicate section of monthly newsletter to "Know Your Code" and other frequently violated policies section</li> <li>1C. Collaborate on one program per semester pertaining to Student Conduct</li> <li>2A. Compose proposal and submit to University Housing Director</li> <li>2B. Compose educational sanction presentation</li> </ol>
<b>Responsible Person and/or Unit</b> (Data collection, analysis reporting)	<ol style="list-style-type: none"> <li>1A. Hall Council/RHD/Ashley</li> <li>1B. Ashley</li> <li>1C. RHD/D/Nikki</li> <li>2A. AD/Nikki</li> <li>2B. AD/Abby/Community Standard grad assistant</li> </ol>
<b>Milestones</b> (Identify Timelines)	<ol style="list-style-type: none"> <li>1A. September 5</li> <li>1B. Monthly</li> <li>1C. October 1; March 1</li> <li>2A. July 27<sup>th</sup></li> <li>2B. Aug. 10<sup>th</sup></li> </ol>
<b>Desired Outcomes and Achievements</b> (Identify results expected)	<ol style="list-style-type: none"> <li>1. Residents will understand and abide by the contents of the Housing Handbook, therefore decreasing the amount of negative student behavior</li> <li>2. Provide more education for sanctioning of residents going through the Disciplinary Conference process</li> </ol>
<b>Achieved Outcomes &amp; Results</b>	
<b>Analysis of Results</b>	

<b>Objective 2:</b>	<b>Collaborate with the Office of Community Standards &amp; Student Advocacy to enhance efficiency associated with Maxient (workflows, reports, etc)</b>
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. Identify start and end dates of fall and spring semester to assist with uniformity in reporting. (AC)</li> <li>2. Identify/create custom reports that will accurately reflect data in Maxient (AC)</li> <li>3. Establish regular meeting schedule with Coordinator of Community Standards</li> </ol>
<b>Indicators and Data Needed</b> (Measures that will appraise progress towards the strategic objective)	<ol style="list-style-type: none"> <li>1. <b>Fall Semester Aug 14 – Dec 22; Spring Semester Jan 15 – May 28</b></li> <li>2. Generated template reports that will be run monthly to track information being placed in Maxient and how cases are being adjudicated/handled;</li> <li>3. Regular meeting attendance and agendas created to discuss trends/issues</li> </ol>
<b>Responsible Person and/or Unit</b> (Data collection, analysis reporting)	<ol style="list-style-type: none"> <li>1. RHD/AD/Nikki</li> <li>2. RHD/AD/Nikki</li> <li>3. AD/D</li> </ol>
<b>Milestones</b> (Identify Timelines)	<ol style="list-style-type: none"> <li>1. Aug 14<sup>th</sup></li> <li>2. Dec 22<sup>nd</sup>/June 1<sup>st</sup></li> <li>3. September 1<sup>st</sup></li> </ol>
<b>Desired Outcomes and Achievements</b> (Identify results expected)	<ol style="list-style-type: none"> <li>1. More accurate tracking and categorizing of incidents to accurately reflect what occurred during each semester and for the year in review.</li> <li>2. Monthly Reports will help identify trends happening in the building and help focus and adjust training programs to accommodate emerging patterns.</li> <li>3. increase the attendance of students to their conduct meetings; reduce recidivism; identification of additional educational assignments, service assignments, etc.</li> </ol>
<b>Achieved Outcomes &amp; Results</b>	
<b>Analysis of Results</b>	

<b>Objective 3:</b>	<b>Collaborate with the Office of Community Standards &amp; Student Advocacy to enhance staff development and training</b>
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. Train RAs to understand University code</li> <li>2. Ensure residents understand University code</li> </ol>
<b>Indicators and Data Needed</b> (Measures that will appraise progress towards the strategic objective)	<ol style="list-style-type: none"> <li>1A. Training sessions to occur during fall &amp; spring RA Training; pre &amp; post assessments of code to gauge learning</li> <li>1B. ongoing training sessions as needed (mid semester/end of semester)</li> <li>2A. Email handbook at end of first week of each semester; keep one (1) copy at the front desk for student reference</li> <li>2B. Know The Code quizzes during first 6 weeks of classes; t-shirt prize with completion of quiz</li> </ol>
<b>Responsible Person and/or Unit</b> (Data collection, analysis reporting)	<ol style="list-style-type: none"> <li>1. RHD</li> <li>2. RHD</li> </ol>
<b>Milestones</b> (Identify Timelines)	<ol style="list-style-type: none"> <li>1. Pre-assessment &amp; Post-assessment for RA Training</li> <li>2. End of first 6 weeks</li> </ol>
<b>Desired Outcomes and Achievements</b> (Identify results expected)	<ol style="list-style-type: none"> <li>1. RAs will be able to identify and uphold the code</li> <li>2. Decrease in code violations by residents</li> </ol>
<b>Achieved Outcomes &amp; Results</b>	
<b>Analysis of Results</b>	